



January 2024

Position Title: Private Sector Engagement Humanitarian Assistance and Disaster Relief Sector Specialist (local consultant) for the USAID/Bangladesh Private Sector Landscape Assessment

Reports to: Team Leader USAID/Bangladesh Private Sector Landscape Assessment and Chief of Party Upoma

Position Description

EnCompass is implementing the four-year United States Agency for International Development (USAID) Bangladesh Monitoring, Evaluation and Learning activity (Upoma), providing a range of analytical and advisory services in support of USAID's design, performance monitoring, evaluation, and operational learning and adapting efforts.

Under Upoma, EnCompass has been tasked to undertake a Private Sector Landscape Assessment (PSLA). The purpose of this assessment is to develop action-oriented recommendations for Private Sector Engagement (PSE) approaches in Bangladesh. The PSLA is integral to USAID's strategy, which aims to support development in various sectors such as health, education, and energy. The PSLA will critically analyze the impact of recent global and local events on Bangladesh's development goals, identify opportunities for private sector engagement, and recommend partnership models. The PSLA is key to informing USAID's strategic decisions and resource allocation in alignment with the Country Development Cooperation Strategy (CDCS).

The PSLA report will include:

1. A Landscape Analysis of the private sector's core capacities in Bangladesh
2. The mapping of key stakeholders for PSE and other donor agency activity
3. Identification of sector-specific opportunities and scope of collaboration
4. Inventory private funding sources and modalities in Bangladesh that can be used to support private sector engagement
5. Recommended partnership models, criteria, and mechanisms
6. Implications for USAID programming, short and long-term steps

The methodology to be used includes a desk review of relevant documents, key informant interviews and a survey of a select group of USAID Implementing Partner personnel. The final methodology will be determined during initial design activities.

EnCompass seeks a Private Sector Engagement Humanitarian Assistance and Disaster Relief Sector Specialist (local) to participate in the PSLA team comprising a Team Leader, five PSE sector specialists

(one international, four local), a data analyst and a logistics assistant. The local PSE Humanitarian Assistance and Disaster Relief Sector Specialist should be a highly skilled professional with expertise in market-based development approaches and a deep understanding of the Bangladesh Humanitarian Assistance and Disaster Relief sector. Additionally, the local PSE Humanitarian Assistance and Disaster Relief Sector Specialist should have excellent communication skills in Bangladeshi and professional working-level communication skills in English, to effectively engage with diverse local stakeholders and contribute to preparation of the written deliverables.

Position Duties and Responsibilities

Essential functions:

- Support the planning, data collection, analysis, and report writing and presentation processes.

Deliverables and timing

The local PSE Humanitarian Assistance and Disaster Relief Sector Specialist will provide timely and quality inputs to the following deliverables:

1. Contribute to the development of a detailed workplan including humanitarian assistance and disaster relief sector data sources and interview targets at the national and subnational levels.
2. Contribute to the cataloging of the sources of humanitarian assistance and disaster relief sector information (including analyses, surveys, project reports, etc.) that the team expects to inform the assessment.
3. Develop a list of interviews to be held with key private sector companies, associations, and stakeholders in Dhaka and other districts in the Bangladesh humanitarian assistance and disaster relief sector. Interviews should be very focused on the private sector or related to private sector engagements. Interviews with GoB, think tanks, research institutes, other donors and multilateral organizations are expected, but should not be the focus of this study. The PSE Humanitarian Assistance and Disaster Relief Sector Specialist will be expected to develop a list of key contacts and facilitate meetings with those stakeholders.
4. Review and provide feedback on the humanitarian assistance and disaster relief sector section of the desk review research document that presents USAID PSE and highlights lessons.
5. Conduct key informant interviews or group interviews with humanitarian assistance and disaster relief sector stakeholders.
6. Contribute to the data analysis from the interviews with humanitarian assistance and disaster relief sector stakeholders.
7. Contribute to writing the humanitarian assistance and disaster relief sector findings and recommendation of the draft report.
8. Contribute to the presentation of major findings following completion of field work and stakeholder interviews.

Level of Effort (LOE) and Timing

The LOE is approximately up to 20 days from on or about March to June 30, 2024

Position Requirements

Qualifications

Academic Qualifications

- Master's Degree or equivalent experience in relevant disciplines such as public health, humanitarian assistance, disaster relief, international development, or other related areas.

Experience and Skills

- Have at least 15 years of professional experience including at least 5 years of private sector engagement with humanitarian assistance and disaster relief sector stakeholders in Bangladesh.
- Have proven experience in research, extension and improved management practices in the Bangladesh humanitarian assistance and disaster relief sector.
- Significant knowledge of the private sector dynamics in the Bangladesh humanitarian assistance and disaster relief sector.
- Knowledge of USAID projects and programs, and its relationship with the private sector is desired.
- Native Bangladeshi language skills with strong communication/interview skills for stakeholder discussions.
- Professional work level English communication skills.

How to Apply

Please submit a CV demonstrating how your experience aligns to the requirements above to: BMELA_Consultants@encompassworld.com. Please include: *Upoma Y1 Humanitarian Assistance and Disaster Relief PSE Assessment Local Expert* in the subject line.

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expression, sexual orientation, age, disability status, veteran status, genetic information, HIV status, family/marital/parental status, or any other status protected by the laws and regulations in the jurisdictions where we work.

For US based positions: The employer will make reasonable accommodations in compliance with the Americans with Disabilities Act of 1990.

The above statements are intended to describe the general nature and level of work being performed by individuals assigned to this position. They are not intended to be an exhaustive list of all duties, responsibilities, and skills required of personnel so classified.

The incumbent must be able to work in a fast-paced environment with demonstrated ability to juggle and prioritize multiple, competing tasks and demands and to seek supervisory assistance as appropriate.